

Newton Poppleford and Harford Parish Council

Notice of the Ordinary Council Meeting - 30th October 2017

All council meetings are open to members of the public and the press.

(Public Bodies[Admission to Meetings] Act 1960)

ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC.

Dear Councillors

You are summoned to the Ordinary Meeting of the Parish Council on Monday 30th October 2017 at 8.00pm at **Newton Poppleford Village Hall, Station Road, Newton Poppleford.**



Paul Hayward, Clerk to the Council

Date: 24th October 2017

Public Forum

- a) Fire Regulations
- b) Police Representative
- c) County Councillor report
- d) District Councillor report
- e) Other reports from representatives
 - i) P3 / Footpath Warden
- f) Neighbourhood Plan update / report
- g) Questions and Representations from residents / parishioners

This provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than on Planning Applications or by special invitation of the Chairman) to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Poppleford and Harford parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

Before speaking, kindly give your name and address to the Clerk.

No minutes will be produced for this part of the meeting.

- 1/14 **To receive apologies for absence** (LGA 1972 S.85 (1))
- 2/14 **To receive any declarations of interest relating to items outlined in this agenda**
(this does not preclude the duty to declare further interests as applicable)
- 3/14 **i) To receive, and if thought fit, approve the minutes of the:**
 - a) Ordinary meeting of Council held 25th September 2017
 - b) Finance Committee meeting held 10th October 2017**ii) Matters arising from these minutes**
- 4/14 **Chairman's Announcements (if applicable)**

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- 5/14 **Planning Matters**
- a) Applications received for consideration as below:
 - b) To consider applications received after deadline for agenda:
 - c) To consider minor amendments by EDDC to previous applications:
 - d) Tree Matters:
 - e) Determinations:
 - i) 17/2041/FUL - 8 Capper Close, NP. Retention Rear Conservatory**Approval with conditions**
 - f) Enforcement Matters:
 - g) Planning Correspondence received:
 - h) **Other planning matters of urgency:**

- 6/14 **Financial Matters**
- a) To receive, and if thought fit, approve Financial Reports including bank reconciliations, 2017/18 cashbook summary and budget monitor as previously circulated to members.
 - b) To receive Payments to be Approved for October 2017 and, if thought fit, approve for payment.
 - c) To consider items of expenditure authorised under Chairman's delegated authority (*Financial Regulations extant*)
 - d) To consider applications for grant assistance received (if any)
 - e) To consider Budget and Precept Matters 2018/19
 - f) To consider the VAT Consultation Report, as circulated.

- | 7/14 | Business to be conducted: | By Date: |
|------|--|----------------------|
| a) | <i>To consider provision of litter / dog waste bins across parish</i>
<i>Proposer: Chair</i> | <input type="text"/> |
| b) | <i>To receive update on proposed Parish Together funding project 2017/18</i>
<i>Proposer: Chair</i> | <input type="text"/> |
| c) | <i>To consider projects for Parish Together funding 2018/19</i>
<i>Proposer: Chair</i> | <input type="text"/> |
| d) | <i>To receive update on forthcoming community event.</i>
<i>Proposer: Chair</i> | <input type="text"/> |
| e) | <i>To receive update on WC refurbishment project</i>
<i>Proposer: Chair</i> | <input type="text"/> |
| f) | <i>To consider proposal that, from 1/4/18, all NPPFF related expenditure and income be transferred to NPPFF and removed from NPHPC accounts.</i>
<i>Proposer: Chair</i> | <input type="text"/> |
| g) | <i>To consider the format of future meetings of Council</i>
<i>Proposer: Chair</i> | <input type="text"/> |

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- 8/14 **Section 106 / CIL funding Update.**
- 9/14 **To consider Highways and Parish Maintenance Matters**
- 10/14 **Matters considered as urgent by presiding Chairman.**
- 11/14 **Correspondence received; that not already circulated to members.**
- 12/14 **To confirm date, time and venue of next meeting:**
27th November 2017 at 8.00pm, venue to be advised

It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.

- 13/14 **To consider matters pertaining to grant funding and governance**
i) Financial Forecasting and Authority to Act
ii) Press / Media Liaison
iii) Timing and Policy / Procedures
iv) 3rd Party Involvement
- 14/14 **To consider Maintenance Contracts and scope of responsibility**

With no further business to attend to, the Chair will close the meeting

Under the Openness of Local Government Bodies Regulations 2014, members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chairman know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings. This permission does not extend to parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public