

NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL

Chair: Cllr. Chris Burhop
Half Acre
High Street
Newton Poppleford EX10 0ED

Clerk: Jacqui Baldwin
c/o The Pavilion
Back Lane
Newton Poppleford EX10 0EZ

clerk@newtonpopplefordandharpford-pc.gov.uk

Dear Councillor,

You are summoned to an Ordinary Meeting of
Newton Poppleford and Harpford Parish Council
taking place at The Pavilion, Back Lane, Newton Poppleford
at 7pm on Monday, 28th February 2022

All council meetings are open to the public and the press
Public Bodies (Admission to Meetings) Act 1960
ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC

Chair will outline Fire Regulations, evacuation procedure and any current Covid-19 Compliance Guidance

Prior to the business of the meeting Sarah Beverley, Community Liaison Executive, Airband Community Internet will make a presentation about the installation of Ultrafast Fibre Broadband in the parish.

Public Forum

Some reports may have been circulated beforehand and published on-line

- a) Neighbourhood Policing report
- b) County Councillor report: Cllr. Jessica Bailey
- c) District Councillor report: Cllr. Val Ranger
- d) Report from Ted Swan, Parish Footpath Warden
- e) Allotment Managers report: Cllr. Tillotson
- f) Questions and representations from residents/parishioners

This provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than on Planning Applications or by special invitation of the Chair) to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Poppleford and Harpford parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

To consider the following business:

21/119	To consider apologies for absence and approve if accepted (LGA 1972 S.85(1))
21/120	Declarations of interest from members / Dispensations afforded (this does not preclude the duty to declare further interests during the meeting as applicable)
	All members present are, by definition, members of the NPPFF Trustee Board and declare a personal interest in that capacity. Cllr. Tillotson was afforded a dispensation to discuss and vote upon matters pertaining to Parish allotments at the Ordinary Meeting held 22/7/2019. This dispensation applies until May 2023 (unless rescinded prior to that

	<p>date) and is afforded in respect of her personal and disclosable pecuniary interests as Allotment Manager and an allotment tenant.</p> <p>Cllr. Hughes was afforded a dispensation to discuss and vote upon matters pertaining to trees at the Ordinary Meeting held 18/05/2020. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of his personal and disclosable pecuniary interest as owner of Bowhayes Trees Limited, Bowhayes Farm, Venn Ottery.</p> <p>Cllr. Dalton was afforded a dispensation to discuss and vote upon matters pertaining to Parish allotments at the Ordinary Meeting held 29/3/2021. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of her personal and disclosable pecuniary interests as an allotment tenant.</p>
21/121	To consider any matters listed on this Agenda that Councillors consider should be dealt with as confidential business as per the provisions of The Public Bodies (Admission to Meetings) Act 1960 – see Agenda item 21/132
21/122	To consider and, if thought fit, approve the Minutes of the Ordinary Meeting of the Council held on 31st January 2022 as circulated to members To consider Matters Arising from those Minutes.
21/123	To review the Minutes of the Council’s Finance Committee meeting held on Thursday, 17th February 2022 as circulated to members and to note and ratify recommendations from that Committee as below:
	i) That a request for funding from Exmouth & District Community Transport be approved in the sum of £345.20
	ii) To receive an update on plans for the Queen’s Platinum Jubilee celebrations.
21/124	Correspondence received: <ul style="list-style-type: none"> a) Update from the Neighbourhood Policing Team b) Donation appeal received from Citizens Advice c) Correspondence received from the Green Lanes Environment Movement relating to off-roading in the East Devon AONB d) Update on streetlighting in Turner Close from EDDC e) Update relating to the replacement of Red Bridge
21/125	Chair’s announcements re Covid-19
21/126	To consider matters pertaining to highways, speeding and road safety in the Parish:
	<ul style="list-style-type: none"> i) Speed reduction measures; application for 20mph scheme in NP ii) Traffic calming measures and pedestrian footpaths and crossings through village centre iii) School Lane – disabled parking bay
21/127	Planning Matters:
	<ul style="list-style-type: none"> a) i) To consider planning applications received prior to publication: <ul style="list-style-type: none"> 22/0128/FUL – Court Place Farm, Lower Way, Harpford Change of Use of shepherds hut (residential) to Airbnb (C1 hotel) 22/0306/LBC – Brook Hayes, Venn Ottery Road, NP Construction of home office/annexe 22/0392/FUL – 4 Burrow Lane, NP Demolition of existing detached garage, single storey side extension to include car port, alterations to fenestration, addition of infill roof to include 3 x rooflights and creation of new entrance to west elevation. a) ii) To ratify planning decisions agreed by consensus decision: <ul style="list-style-type: none"> 22/0125/FUL – Hoppins Field, Southerton Proposed permanent agricultural workers dwelling 22/0304/FUL – 14 School Lane, NP Retrospective permission for new driveway and associated landscaping
	b) To consider planning applications received after agenda publication (subject to circulation prior to the Ordinary meeting on separate agenda)

		c) Tree matters (Planning)
		d) Planning determinations/decisions advised
		e) Appeals
		f) Planning correspondence received
		g) To note and respond to planning consultations received
		h) To consider Council's Neighbourhood Plan 'Monitoring Report' Report update circulated to members of Council prior to the meeting
		i) To note applications which will be considered at a forthcoming meeting of the EDDC Planning Committee and to decide whether the Parish Council wishes to make further representation.
21/128		Financial Matters:
		a) To consider and review Financial Reports for February 2022 as per documents previously circulated to members and published on-line
		b) To consider payments for approval for February as per documents circulated to members and published on-line.
		c) Questions to RFO from members of Council relating to the financial reports.
21/129		BUSINESS TO BE CONSIDERED:
	A	To consider quotation to carry out annual Tree Survey in the parish
	B	To consider tree planting projects within the parish area and grant funding via the Queen's 'Green Canopy' initiative. Consider location for feature tree on NP High Street.
	C	To receive an update from the Policy and Personnel Committee relating to the review of the Council's policies and procedures.
	D	To receive an update on the proposed refurbishment of the MUGA in Back Lane
	E	To consider matters relating to Venn Ottery Village Green
	F	To review the situation relating to the Cemetery Wall Repair project
	G	To receive an update relating to drain clearance in Webbers Meadow
	H	To review the situation regarding the collection of dog waste from KAW
21/130		Date of next Ordinary Meeting Monday, 28 th March 2022 at The Pavilion, Back Lane, Newton Poppleford
21/131		It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.
21/132		Matters to be considered in committee session:
		a) To consider matters relating to the closure of the Doctors surgery in Newton Poppleford
		b) To discuss issues relating to the Allotment Rules and Regulations
		c) Review of Councillor meeting attendance records.

With no further business to consider, the Chair will declare the meeting closed.



Jacqui Baldwin, Clerk to the Parish Council, 22nd February 2022

Under the Openness of Local Government Bodies Regulations 2014, members of the public are now permitted to take photographs, video and audio record the proceedings and report on all Council meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chair know beforehand if you wish to film or record so that arrangements can be made to provide reasonable facilities for you to

undertake such activity. This permission does not extend to parts of meetings which are not open to the public and you will be required to remove all recording equipment prior to the Council entering committee session.